

Live in a better State of mind

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GENERAL CLAIM FORM

CI	AIM	NII	IMD	CD

PC	DLICY No	PERIOD OF INSURANCE	TO
IN	SURED		OCCUPATION
			TEL NO
			TEL NO
SU	JM INSURED		
1.	Date and time when loss or	courred	
2.			
۷.	•		
3.			
4.			e loss
5.		<u> </u>	
6.	•	, , , , ,	or last endorsed please give details
7.			
8.			
9.		·	effected or last renewed
10	. Are you the owner of the pr	emises or responsible for repairs	
13	. Are there any other insuran	ces on the property whether effected by y	ou or any other party
1.4	If		
14	. If so, please state name of c	ompany Policy No. and amount	
15	Have you ever before sustain		e details
15			details
16			ner, mortgage, trustee or otherwise
17	. Total amount claimed from	company	

I / We do hereby declare that the above is a true and accurate statement and I / We further declare that the property mentioned in the attached sheets which belongs to me / us and which is insured under the above named Policy or Policies, was destroyed or damaged as aforesaid according to the extent and values stated; whereof I / We claim the sum of the amount thereof.

Signature of Insured

INSTRUCTIONS REGARDING THE PREPARATION OF CLAIMS

BUILDING CLAIMS:-

An estimate, obtained by the insured must be furnished giving measurement and prices of the work required to place the building in the same state of repair ads before the loss. No improvements in construction are covered by insurance, and if any are contemplated they should be specified and the cost of them stated separately.

The value of each of the buildings issues immediately before the loss (exclusive of land) to be stated having regard to its condition and dilapidation.

The Insured will please state whether he holds the property as Lessor, lessee, Mortgager or Mortgagee.

RETAIL STOCK CLAIMS:-

The following particulars are required:-

- (1) List of Articles
- (2) Invoice price of each and discount allowed
- (3) Value of salvage

FURNITURE CLAIMS:-

The following particulars are required:-

- (1) List of Articles
- (2) Cost price for each when bought
- (3) Value of each at the time of loss, after deduction for past wear and tear
- (4) Value of salvage (if any)

IMPORTANT:-

The policy being a contact of indemnity, all claims must be based on actual value of article at the time of loss or damage subject to the sums insured under the policy, due allowance being made for depreciation and wear and tear.

PARTICULARS OF THE CLAIM TO BE GIVEN IN DETAIL

Number of Items	Description of property lost Damaged or Destroyed	Date Purchased	Original Cost Price from whom purchased and Date	Estimated Value of property loss allowance for wear and tear	Amount Claimed